



Jammu & Kashmir Trade Promotion Organization
Industries & Commerce Department, Govt of J&K.

6th Floor, JLN UdyogBhawan, Jammu / 3rd Floor, Sanat Ghar, Bemina, Srinagar

Email: contactjktpo@gmail.com Phone: 0191-2479924

**Subject: Sanction Order for Servicing of Xerox B8045 Photostat Machine
Installed in JKTPO Office, Jammu.**

Office Order No- JKTPO/J/Acctt-10/17


Dated: 25/02/2025

Sanction is hereby accorded for the servicing of the Xerox B8045 Photostat Machine installed in the office of Jammu & Kashmir Trade Promotion Organization (JKTPO), Jammu through the GeM portal.

As the machine is due for servicing, it is essential to ensure its proper maintenance for smooth functioning and to avoid any disruption in official work. The servicing shall be carried out through an authorized service dealer to maintain efficiency and reliability.

All necessary financial and procedural guidelines shall be adhered to during the process as per GFR 2017.

This issues with the approval of the Competent Authority.


Imran Mehmood
Financial Advisor/ Chief Accounts Officer
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Copy to:

1. Managing Director, JKTPO for favour of kind information please.
2. Office File