



# Jammu & Kashmir Trade Promotion Organization

(A J&K Government Undertaking)

6th Floor, Udyog Bhawan, Rail Head Complex, Jammu-180012 Website: www.jktpo.in

**Sub: Engagement of Professional Intern (Finance).**

**Ref: 1. Advertisement issued vide no: JKTPO/PS/2019 /118-119 dated 14-12-2019  
2. Merit List issued vide no: JKTPO /Admin/Mis/2019/26-27**

**Order No: JKTPO/ADM- of 2020 /13/191  
Dated 23-01-2020**

Sanction is hereby accorded to the engagement of **Ms. Rupali Tandon**, D/o Mr. Anoop Tandon , R/o House No 444 A , Lane no. 17 Rajpura Mangotrian, Jammu as “**Professional Intern (Finance)** ” purely on contractual basis for a period of 06 months against consolidated remuneration of RS.25,000/- per month.

**Ms. Rupali Tandon** shall report for duty at JKTPO Jammu (Udyog Bhawan) within a period of 3 days from the date of issue of this order, failing which her engagement shall stand cancelled.

**The engagement shall however be subject to the following Terms & Conditions:**

1. The engagement of professional intern shall be terminable with a notice period of 15 days from either side.
2. The professional intern shall produce required certificates testimonials in original, at the time of joining.
3. The professional intern shall submit Medical Certificate from the concerned BMO/CMO of the respective district, Affidavit duly executed before 1<sup>st</sup> class Judicial Magistrate that she has not availed any loan / subsidy from any department and is not involved in any criminal or antinational activity.
4. The professional intern shall also submit an affidavit that she will not assert any right to seek permanent absorption in JKTPO.
5. The professional intern shall produce a copy of address proof which includes a copy of passport or driving license or any other Govt. approved document.
6. The professional intern has to submit two latest passport size photographs along with the documents.
7. A consolidated remuneration of Rs.25,000/- per month for 6 months shall be paid to the candidate. No TA/DA shall be paid during the period of internship.
8. In order to convert CGPA into percentage, CGPA's are multiplied with 10.
9. Applicant engaged has to work either at Jammu or Srinagar office as per discretion of Management.

**Managing Director  
JKTPO**