



**Jammu & Kashmir Trade Promotion Organization**  
**Industries & Commerce Department, Govt of J&K.**

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**Office Order**

**Subject: Procurement through GeM Portal**

**Order No: JKTPO/J/61/78**  
**Dated: 27/12/2024**

In pursuance to the office order issued by the Managing Director dated: 24-12-2024 and the work distribution of JKTPO issued vide order No. JKTPO/J/61/57 dated: 23-08-2024 wherein Mr. Ujwal Singh Sambyal has been nominated as Single Point of Contact (SPoC) for all types of procurement through GeM Portal. It is reiterated that Mr. Ujwal Singh Sambyal shall strategize all types of procurement (goods/ services) 15 days prior to any event/ exhibition/ trade fair in compliance with the GFR norms who inturn shall be assisted by Mr. Shashi Kumar, Jr. Asstt. for making procurement through GeM.

Further all the officers/ officials of this organisation shall reach out to the said incharge regarding any official procurement before seeking prior approval of FA/CAO.

  
**General Manager**  
**JKTPO**

**Copy to:**

1. Managing Director for favour of kind information please.