Investor Guide on Poultry Sector

# Contents

3
3
3
4
4
5
5
7
8
8

## Overview of Jammu and Kashmir

The former state of Jammu & Kashmir has been reorganized as the Union Territory of Jammu and Kashmir on 31st October 2019. Popular by the sobriquet "Heaven on Earth", the State is located in the extreme north of the country, with China in the north, Punjab and Himachal Pradesh in the south, and Pakistan in the west. The economy of Jammu and Kashmir primarily relies on agriculture and related sectors, with a significant portion of the population engaged in agricultural and allied activities.

UT Capital	► Jammu (Winter) ► Srinagar( Summer)
Geographic Area	► 1,20,355 sq. km
Population (Census 2011)	► 12.5 Million
Total Road Length (2019)	► 1,20,034 (km)
Industrial Estates	<ul> <li>64( Developed)</li> <li>46( under development)</li> </ul>

## Advantages of Jammu and Kashmir

- Hydroelectric Power Potential of 14,867 MW
- > 7.6 lakh + MSME units
- 6th in Solar Power Installed Capacity
- Known as the Fruit Bowl of India
- Home to World's Finest Saffron . J&K is the largest and the ONLY producer of Saffron (one of the most expensive spices) in India
- Successful in the cultivation of high-quality basmati, saffron, cumin (jeera), and commercial floriculture
- One of the lowest Industrial Land Rates among neighbouring States

## Key Statistics of Poultry Sector

- Number of poultry farms: Over 1,500 farms
- Total poultry population: Approximately 1.5 million birds
- Annual egg production: 1.2 billion eggs
- Annual chicken meat production: 30,000 metric tons
- Employment generation: Directly employs around 50,000 people.
- Indirect employment: Supports an additional 1,00,000 people through ancillary activities.

- > Turnover: Estimated at ₹1,500 crores (approximately \$200 million USD)
- Growth rate: 10-12% annual growth rate
- > Feed consumption: **2,50,000 metric tons** of poultry feed consumed annually.
- Vaccination coverage: Over 90% of poultry population vaccinated against major diseases.
- Mortality rate: Less than 5% mortality rate
- Average flock size: 5,000-6,000 birds per farm
- Layer-broiler ratio: 60:40 (layers : broilers)
- Major breeds: Hy-Line, Lohmann, and Ross
- Major poultry hubs: Jammu, Srinagar, and Anantnag districts

## Local Poultry Ecosystem

The poultry sector plays a vital role in the Union Territory of Jammu and Kashmir, contributing significantly to the economy and providing a substantial source of livelihood for a large population. J&K is recognized for its high-quality poultry products, with a diverse range of broiler and layer farms spread across the region. The temperate climate of Jammu and Kashmir allows for the successful rearing of various poultry breeds, with many farms adopting modern and scientific methods of production. The region's poultry sector is renowned for its healthy and disease-free birds, with a strong focus on biosecurity and vaccination programs. With over 1,500 poultry farms, J&K produces over 1.2 billion eggs and 30,000 metric tons of chicken meat annually, making it a significant player in the national poultry market. The sector's growth is further supported by the presence of processing units, feed mills, and hatcheries, ensuring a comprehensive and integrated poultry industry. The government's initiatives and support have also contributed to the sector's development, making J&K a hub for poultry production in the country.

## **Key Production Highlights**

- Largest producer of trout fish
- Ranked 1st in the production of Saffron
- Largest producer of Almond
- 2nd largest producer of Plum
- > Valuable crops include saffron, cumin (jeera), and commercial floriculture
- Ranked 1st in production of Apple
- Largest producer of Walnut
- > 2nd largest producer of Pear
- 3rd largest producer of Peach

## **Major Development Initiatives**

- New Central Sector Scheme notified in 2021 for the Industrial Development of J&K, with an outlay of INR. 28,400 crores
- Jammu & Kashmir received a proposed investment of worth ₹ 87,923 Cr
- Highest-ever Incentive to Industry @ 400% on P&M
- Major Infrastructure Development Rail and Road connectivity, PFT, Industrial land and CFCs
- Prime Minister's Development Package: 39 Infra projects ongoing/in pipeline
- 5.9 million tonnes of lithium reserves have been found for the first time in the UT

## **Policy Initiatives:**

- J&K Industrial Policy 2021
- J&K Industrial Land Allotment Policy 2021
- J&K Private Industrial Estate Policy 2021
- J&K Ayush Policy 2020
- J&K Health Investment policy 2019
- J&K FDI Policy 2022
- J&K Film Policy 2021
- J&K IT & ITeS policy 2020
- J&K Poultry Policy 2020
- J&K Tourism Policy 2020
- J&K Township & Housing Policy 2020
- J&K Wool Processing, Handloom and Handicraft Policy 2020
- Change of Land use
- Logistic Policy, Export Policy, Startup Policy, Private Industrial Estate Policy( Drafted)

## Policy Ecosystem

## J&K Poultry Policy 2020

#### **Capital Investment Incentive**

- Eligibility: Commercial layer/broiler farms with a rearing capacity of over 10,000 birds per unit
- Benefit: Access to credit at 30% of investment in plant and machinery
- Purpose: To support the purchase of equipment and infrastructure for the farm

#### Interest Incentive

Eligibility: Commercial layer/broiler farms with a rearing capacity of over 10,000 birds per unit

- > Benefit: 3% interest incentive on working capital credit
- Purpose: To reduce the cost of borrowing for day-to-day operations and expenses

#### **Insurance Premium Reimbursement**

- Eligibility: All eligible new units
- Benefit: 100% reimbursement of insurance premium on insurance of building and plant and machinery
- Purpose: To protect the farm's assets and equipment against risks and uncertainties

#### Subsidy on DG Sets

- Eligibility: All eligible new units
- Benefit: 100% subsidy on DG (Diesel Generator) sets
- Purpose: To provide a reliable source of power for the farm, especially during outages or emergencies

#### Subsidy on Incinerator

- Eligibility: All eligible new units
- Benefit: 50% subsidy on incinerator
- > Purpose: To support the farm's waste management and biosecurity measures

## Jammu and Kashmir Industrial Policy

- Policy is effective from Apr-21 and will remain in force for 10 years
- Policy to provide incentives to New, Existing units and Existing units undertaking substantial expansion
- New units to get 100% exemption of stamp duty
- Units to be incentivised for investment in pollution control equipment and adopting environment friendly production technologies
  - $\circ$  60% of the cost of Pollution Contron Devices maximum of INR 50 lakhs
  - $\circ$  50% subsidy on the expenditure incurred
- Additional support to existing units
  - Turnover incentive for 5 years of 3% for Micro and 2% for small, medium and large units
  - $\circ$  Net SGST reimbursement for 10 years

## J&K Industrial Land Allotment Policy

> The 'Industrial Land Allotment Policy 2021-30' was approved to pave way for

investments in health institutions, medicities, educational institutions and educities in the  $\mathsf{UT}$ 

The adoption of the J&K Industrial Land Allotment Policy 2021-30 was approved to evolve a highly structured industrial land bank for promoting equitable industrial growth in the union territory

## Policy for promotion of Foreign Investment in J&K

- The Jammu and Kashmir administration approved the first-ever foreign direct investment (FDI) policy for the union territory in Feb-22, based on the guiding framework on FDI issued by the Government of India through the Reserve Bank of India (RBI) and the Department for Promotion of Industry and Internal Trade (DPIIT), it will be valid for 10 years
- The policy would aid foreign investments of over Rs. 100 crore with a minimum stake of 51 percent for the foreign entity
- It will pave the way for identifying parcels of land in various industrial estates "to be given exclusively to industries with foreign investments, including vertical rise premises in the form of multi-purpose buildings, complexes, with plug-and-play facilities

## S.W.O.T Analysis – Poultry Sector

<ul> <li>Strengths</li> <li>Favorable climate for poultry farming</li> <li>High demand for poultry products</li> <li>Government support and initiatives</li> <li>Availability of raw materials and feed</li> <li>Growing market for processed poultry products</li> </ul>	<ul> <li>Weaknesses</li> <li>Limited access to credit and finance</li> <li>High mortality rates due to disease outbreaks</li> <li>Limited marketing and branding efforts</li> <li>Dependence on external feed and inputs</li> <li>Limited value addition and processing</li> </ul>
<ul> <li>Opportunities</li> <li>Increasing demand for poultry products in domestic and international markets</li> <li>Growing trend of processed and organic poultry products</li> <li>Potential for integration with tourism industry (e.g., poultry-based restaurants)</li> </ul>	<ul> <li>Threats</li> <li>Disease outbreaks and epidemics (e.g., bird flu)</li> <li>Competition from neighboring states and countries</li> <li>Fluctuations in feed and input prices</li> <li>Environmental and health concerns (e.g., antibiotic use)</li> </ul>
<ul> <li>Government initiatives for poultry development and entrepreneurship</li> <li>Scope for modernization and technology adoption</li> </ul>	Regulatory challenges and policy changes

## Single-window clearance mechanism

APCC, a high-power clearance committee, has been set up to rapidly clear projects under the chairmanship of the Chief Secretary of the UT. The committee serves as a single-window clearance system for projects related to all cases of export-oriented units and prestigious units

## **Process Flow:**



The entire procedure is completed within a maximum time-frame of two months

## State Single Window Portal

J&K has come up with State Single Window Portal (InvestJK) for providing ease of application to investors, who are looking to start a business in the UT. Applicants/Investors can submit application thrssough Single Sign On(SSO) for all the services/NoCs required from stakeholder departments. All respective departments are integrated with Single Window Clearance system (InvestJK) to enable single point access for all the functionalities like tracking application, MIS Dashboard access, Grievance redressal, feedback etc.

The SSO provides ease to Investors and he/she doesn't need to visit different department portals for different services and everything gets governed and submitted through State Single Window Portal.

Process flow for an investor looking to start a business in J&K



#### Steps involved

- Register and login
- Document upload
- ► Society Registration
- ► Partnership Registration
- ▶ Project Creation

- ► Land Requisition
- CAF ID creation
- Applying for services
- Services Available
- Available Incentives

Your Ap	proval List				
Sr. No.	Service Type	Service Department	Service Name	TimeLine	SOP
1	Pre-establishment Approvals	Industries & Commerce Department	Advanced/ EM-2 Registration	15	View/download
2	Pre-establishment Approvals	Industries & Commerce Department	Assessment of raw material & finished goods	30	View/download
3	Pre-establishment Approvals	Industries & Commerce Department	Change in Location	30	View/download
4	Pre-establishment Approvals	Industries & Commerce Department	Change in Name & Style	30	View/download
5	Pre-establishment Approvals	Industries & Commerce Department	De-registration of Units	21	View/download
6	Pre-establishment Approvals	Industries & Commerce Department	Initial / EM-1 Registration	30	View/download
7	Pre-establishment Approvals	Industries & Commerce Department	Land Allotment Application	30	View/download
8	Pre-establishment Approvals	Industries & Commerce Department	Prior Permission for additional products	30	View/download
9	Pre-establishment Approvals	Industries & Commerce Department	Prior Permission for substantial- Expansion Additional Line of Activity	30	View/download
10	Pre-establishment Approvals	Industries & Commerce Department	Registration of Partnership firm	30	View/download
11	Pre-establishment Approvals	Industries & Commerce Department	Transfer of Lease Hold Rights of Units	30	View/download
12	Pre-establishment Approvals	Labour Department	Registration under The Shops and Establishment Act	30	View/download
13	Pre-operation Approvals	Industries & Commerce Department	Merger of Units	30	View/download
14	Pre-operation Approvals	Labour Department	Registration of Establishments Employing Contract Labour under Contract Labour Act	30	View/download

Workflow procedure

Investors will create login credentials at https://www.investjk.in/ (OTP enabled)

- Applicant/Investor will first define project details and enter information "Whether Land/Establishment is required or not"
- If applicants don't have any Establishment/Land, he/she can apply for Land Availability Application and submit the application
- > Application will be scrutinized at SICOP/SIDCO, after that permission will be granted
- Once the applicants receive Land Allotment order, they will fill Common Application Form for one time after which CAF ID will be generated
- If applicants have land, they will fill the required details and proceed for CAF as defined above
- After the issuance of CAF ID, the Applicants will be asked to fill Q-Logic (set of questions)/Select Department services based on which number of approvals will be viewed which needs to be applied with line departments
- Existing Applicants who have already filled CAF don't require to opt for Q logic as they can directly add/select service from the drop-down list
- Once the applicant applies for the service, department will ensure that service will be given within prescribed timelines
- All the applications integrated with different department will be routed/applied through Single Window Clearance System only
- Integrated department functioning will remain unchanged and same, but all the activities performed will be tracked by applicant through Single Window Portal only
- There would be only one portal for applicants to track down the status of applied Applications
- Applicants can also view MIS Dashboard status, put Grievance if any through Single Window portal
- Applicants can track down the status of multiple clearances through Single CAF ID



#### New User Registration

Investor can register themselves by clicking on the register button. After registration one can access all the investment facility

		Register Butte New user can registe clicking on the Regis	on In themself by ter button
Skip novigation		Monday, Feb	14.202215:56:57   A-   A   A
	Helpline : 0191-2473878 / singlewindowj	@gmol.com	gin <u>ä</u> Login <u>&amp;</u> Register
Home About Us EODB Investor Se	rvice * Information * Need Help *	Contact Us Business Regulations Land Allocation •	
Skip navigation		Saturday, Feb 26, 2022 1	0:29:43   A-   A   A+
	Helpline : 0191-2473878 / single	windowjk@gmail.com	Login & Register
About Us FODR	Invastor Convice * Informatic	n * Nord Haln * Contact Lie Duringer Doculations 1	and Allocation *
Already Signed Up? Click Sign In to login	your account.	Condor*	
Prasun	Sauray	Male O Female O Other	
Email Address *	Mobile No. *	Date of Birth *	
	9999999999	17-12-1991	
mailme@gmail.com			
Click to Generate OTP			
Click to Generate OTP Address of Communication (AOC) *	State *	Pin Code *	
Click to Generate OTP Address of Communication (AOC) * 2800 Johnston St. <u>Phalau</u> Road, Jammu	State * Jommu Kashmir	Pin Code * 180010	

In the above Registration page user will need to fill in all the details.

User must generate and enter the OTP by specifying his/her e-mail ID. Once the OTP is entered and all the mandatory fields are filled, user will be successfully registered.

#### Login Page

After registration is successful, user can login with their credentials and access the application to avail the benefits of single window system-J&K.



#### Document Manager

After login, users will land on to the below page. In the left-hand side menu users need to select "My Document Manager", here they can upload all the necessary documents needed for project creation.

### Society Registration

After login, select My Project from the left side menu. From project list in My Project, click on the Action button next to your project name and select Add Society Registrations.

					Logged in as 🛔
	«	My Projects			😤 / Dashboard / My Projects
۵	Dashboard				
D	My Project				Create New Project +
ĉ	My Document Manager	SL. No.	Project Name	Land Status	Add Partnership Registrations
⊞	My Service List				Add Society Regularations
aî	Incentive	1	AWS Restaurant3	Yes	View CAF
	C-1				Service List
-×	Gnevance	2	AWS Restarant 2	Yes	
		3	AWS Restaurant	No	i

## Partnership Registration

After login, select My Project from the left side menu. From project list in My Project, click on the Action button next to your project name and select Add Partnership Registrations.

					Logged in as <b>a</b> j <b>ks</b>
×	🖳 My Pro	jects			😤 / Dashboard / My Projects
2 Dashboard					
My Project					Create New Project +
My Document Manager	SL. No.	Project Nar	ne	Land Status	Add Partnership Registrations
incentive	1	AWS Restau	rant3	Yes	View CAF
¥ Grievance	2	AWS Restard	ant 2	Yes	Service List
	3	AWS Restau	rant	No	i
2 Dashboard					
My Project					Add New +
🗂 My Document Manager	SL No	Name	File Name		Action
国 My Service List and Incentive	1	1000	(Second)		Download
≓¥ Grievance		Name and Address of the Owner o	Territor .		

After clicking on Add Partnership Registrations. Instructions for Firm Registration under J&K Partnership Act, 1996 page will appear. After reading the instructions, click on the continue button

«				🔗 / Firm Registration
a Dashboard	1	2	3	4
My Project	Business Detail	Review Details	Fee Payment	Confirmation
🗂 My Document Manager	Firm Name *			
My Service List				
and Incentive	Type of Firm *			
≓¥ Grievance	Self Help Group	O FIRM (Other than Se	elf Help Group)	
	Resolution duly signed by all Partners *		Letter from District Employment Center *	
	Select File	\$	Select File	~
	Qualification Certificate *		NOC from Education Department *	
	Select File	\$	Select File	
	Division * O jammu	⊖ Kashmir		

Below page opens on clicking continue

#### Details to be filled

- Firm Name Enter the name of the firm here.
- Type of Firm Select the type of firm whether it is a Self Help Group firm or Firm other than self help group.
- Resolution duly signed by all Partners From the dropdown list, select the file of resolution which is duly signed by all the partners.
- Letter from District Employment Center From the dropdown list, select the letter from district employment center.
- Qualification Certificate From the dropdown list, select the qualification certificate.
- NOC from Education Department From the dropdown list, select the NOC

	Logged in as Prasenjit
"	🔗 / Firm Registration
· · · · · · · · · · · · · · · · · · ·	Instructions for Firm Registration under J&K Partnership Act, 1996
🚨 Dashboard	
My Project	<ol> <li>Firm name cannot have words like: J&amp;K, India, Indian, Emperor, Vigilance, Anti-Corruption. Applications with any such word in the Firm Name shall be outrightly rejected.</li> </ol>
🗂 My Document Manager	<ol> <li>Before proceeding ahead for filling the Form for Firm Registration under J&amp;K Partnership Act, 1996, you need to upload following files to Document Manager (Click here to upload documents to Document Manager)</li> </ol>
My Service List	Partnership deed duly registered before Sub-Registrar
E My Service List	Rent deed \ ownership \ lease deed duly registered before Sub-Registrar
	<ul> <li>Scanned Photograph of each Partner (separate file for each partner)</li> </ul>
incentive	Scanned Signature of each Partner (separate file for each partner)
=≰ Grievance	Self Attested copy of Permanent Residence Certificate of each partner (separate file for each partner)
	Self ID proof
	PAN Card of the firm
	In case of self help group in addition to above ADD Recommendation from concerned District Employment Center OMIT qualification certificate.
	3. The Application Fees is Rs.10 (Rupees Ten Only) which can be paid only using payment options like Net Banking, Credit Card, Debit Card, etc
	Continue

from Education Department.

- Division Select the division whether it is Jammu or Kashmir
- Under the list of Partners Information in Partner 1 Details, Enter the following details of the member -
  - Name of Partner Enter the Partner's name here.
  - Partner Share in Percentage Enter the partner's share in percentage here.
  - Permanent Address Enter the permanent address here.
  - $\circ$   $\,$  Date of Joining Enter the date of joining of the partner.
  - Age Enter the age of the partner.
  - Religion Enter the religion of the partner.
  - Scanned Photograph From the dropdown list, select the file having a scanned photograph of the member
  - Scanned Signature From the dropdown list, select the file having a scanned signature of the member.
  - Self Attested copy of State Subject Certificate From the dropdown list, select the Self Attested copy of State Subject Certificate.
  - Select File Self Attested copy of Ration Card or Election Card or Aadhar Card or Passport or Driving License or PAN Card - From the dropdown list, select File Self Attested copy of Ration Card or Election Card or Aadhar Card or Passport or Driving License or PAN Card

#### Above detail is to be filled by all the Partners

- Partnership deed duly registered before Sub-Registrar From the dropdown list, select the partnership deed duly registered before Sub-Registrar.
- > Affidavit From the dropdown list, select the affidavit.
- Rent deed duly registered before Sub-Registrar From the dropdown list, select the rent deed duly registered before Sub-Registrar.
- PAN Card of the Firm From the dropdown list, select the PAN Card of the Firm.
- NOC/Business License, if any, required under an law for the time being in force - From the dropdown list, select the NOC/Business License, if any, required under an law for the time being in force.
- After filling the required field, click on the Submit button to proceed. Now, you can view all the filled details. To change/modify any details click on
- Edit button, else click on the Continue button. Now proceed with payment and fter the successful payment the Partnership Registration is completed

#### **Project Creation**

After logging in to the website, users need to select "My Project" in the left side menu. Here they will click on "Create New Project" to create their project.

					Logged in as Prasenjit
«	🖲 My	Projects			of Dashbourd / My Projects
L Dashboard					
My Project					Create New Project +
My Document Manager	SL. No.	Project Name	Land	Action	
incentive	1	Suman-P0	No	View Land Application	Pay Land Alexand View CAF
Partnership Registrations				Bernice List	
Society Registrations	2	sandeep28	No	View Land Application	Pey Laid Allotment View CAF
	3	Prasun's Park	No	View Land Application	Pay Land Alletment Add CAF
	4	sandeep27	No		MONT

#### Land Requisition

After creating the project, if the investor doesn't require "Land Property", then they will have to fill the "Add CAF" but if the investor has requirement for "Land Property" then the investor has to fill the "Land Requisition" form. Here we will discuss the second case when the investor requires land property.

**STEP 01-** Upload the required document in "My Document Manager". Select My document manager from side menu and click on "Add New" button to add your documents.

				Logged in as Prasenjit
*	🗅 My I	Documents	🕷 / Dashboard	/ Document Monage
& Dashboard			Click here to add all the required	TRANSFORME.
🗐 My Project			documents i.e. Aadhar Cand, PAN Card, etc.	Add New +
🖞 My Document Manager	SI			
My Service List	No.	Name	File Name	Action
and Incentive	1	AADHAAR	15121_0407165001637647053.pdf	Download
2. Partnership Registrations				
Society Registrations	.2	PAN	15121_0909293001637647068.pdf	Download
≓¥ Grievance		Passala	15121 0651877001637647081 odf	_

After clicking on Add New, following screen will appear to upload all the documents.

JA SINGLE SUBJECTS				Enggerf mats Procenjit
«	🗅 My Docu	Add New Document X	🕷 / Desitionet	/ Discussion Manager
2. Deshboard		Name		
🕮 My Project		File Choose File No file chosen		Add New +
My Document Manager	9.			
My Service List	No. No	Submit: Close	Hi Nome	Action
al incentive	1 440	HAAR I	5121_0407185001837647053.pdf	Download
# Partnership Registrations				
Godety Registrations	2 PAN	, <b>, , , , , , , , , , , , , , , , , , </b>	5121_0409293001637647068 pdf	Download
⊐£ Grievance	3	lie. 1	5121_0653877001637647081 put	Download

Clicking on the Land Requisition button will open the instruction page, which will have the instructions regarding Land Allotment Application.

SINGLE WINDOW SYSTEM				Logged in a <del>s</del> Prasenjit
«				
음 Dashboard				
My Project				
🛱 My Document Manager			E	
My Service List	2.1.1.2	No		
ភាំ Incentive	Project_01	NO	Land Requiaition	
2 Partnership Registrations				
Society Registrations				
≓≨ Grievance				



After reading the instruction users will click on "Continue" button to proceed to "Business Details" page in which all the required fields are needed to be filled. The page will appear followed by all the field's description:

#### **BUSINESS DETAIL**

- Name of Unit-Enter the name of unit.
- Address-Enter here the full address.
- Industrial Estate-Specify the industrial estate for your business.
- District Name-Specify the district name of your business.
- Division-Specify the division your business comes under.
- > Zone-Specify the zone your business comes under.

#### PERSONAL DETAIL

- Contact Number-Enter your contact number for your business.
- Mobile Number-Specify your mobile number.
- Email ID-Specify your personal Email ID.
- PAN Number-Specify your PAN Number. Document-Select the required document. The list will show the documents available in document manager.
- Category of Enterprise-Select the scale of your business that whether your business set up is micro, small, medium, or large.
- Constitution Type-Specify the type of business to be established whether it is proprietor, Partnership, LLP, Company or Other.

#### PROPRIETOR'S DETAIL

- Name-Enter the proprietor's name.
- Address-Enter here the full proprietor's address.
- PAN-Specify proprietor's PAN Number.
- > Type of Unit-Enter the unit type. i.e,-whether it is manufacturing unit or

service unit.

- Area of Required Land (in kanals)-Specify the required land in kanals. Example-35kanal. Type of Industry-Specify the industry type, i.e, red, orange, white or green
- Power Requirement-Specify the power requirement.

▶ Power Unit-Specify the unit of the power consumption, i.e, KW or HP. Proposed

### EMPLOYMENT DETAILS

- Management-Specify the number of management resources in the project.
- Skilled-Specify the number of skilled resources in the project.
- Semi-Skilled-Specify the number of semi-skilled resources in the project.
- Unskilled-Specify the number of unskilled resources in the project.
- Approximate Project Cost-Specify the approx. cost of the project.
- Upload DPR-Upload Detailed Project Report (DPR) of your project.

After filling all the details, click on the continue button. After clicking on the continue button, you can view the details. In view mode, you can edit the information if needed and then to proceed click on the continue button. On continuing you will be directed to the payment page where you can make the payment and now your project has been created successfully and you can also see the payment details

## **Common Application Form**

## HOW TO AVAIL CAF

After login, select My Project from the side menu and click on Add CA Faction button from the project list. Note: Add CAF button will not come if land requisition payment is incomplete.

SINGLE WINDOW SYSTEM				Logged in as shaifali
«	My Project	S		🕷 / Dashboard / My Projects
😩 Dashboard				
My Project				Create New Project +
🛱 My Document Manager	SL No	Project Name	Land Status	Action
My Service List				
f Incentive	1	Project2	No	Land Requisition
2. Partnership Registrations	2	Apple Restaurant	Yes	Add CAF
Society Registrations				
≓¥ Grievance				
				N

						Logged in as Prasenjit
<b>≪</b> ≗ Dashboard	Common Appl	ication Form				😤 / Add CAF
My Project	General	Address	Project Cost	Employment	Line of Activity	
🛱 My Document Manager						
My Service List	PAN Number *		Aadhaar No *		Unit Name *	
f Incentive						
2. Partnership Registrations	Name of Promoter*					
Society Registrations	Prasenjit Gupta					
≓¥ Grievance	SAVE AS DRAFT	SAVE				

### Project Cost Tab

General	Address	Project Cost	Employment	Line of Activity	
	Existi	ng Investment	Expansion Investment	Total Investment	
and Value *					
Building Value *					
Plant and Machinery Vo	alue *				
fotal Value *					

Project cost tab consist of land value, building value and plant and machinery value. For each section, the investor have to mention the existing investment and expansion investment respectively. Total investment and Total value will be calculated accordingly. Investor can evaluate their total project cost here and save it for the further process.

#### **Employment Tab**

General	Address	Project Cost	Employme	ent Li	ne of Activity	
			Skilled	Unskilled	Total	
ale *					0	
emale *					0	

Under Employment tab of CAF, Investor have to mention employment details regarding the project. Here investor have to specify the number of skilled and unskilled male and female employees in the project.

ommon Applic	ation Form				
General	Address	Project Cost	Employmen	t Ur	ne of Activity
ne of Activity *					
ctivities Search					
Search Activities					
ctivity of Enterprise * ) Manufacturing	Service				
-Select			٠		
IC 4 Digit Code *					
Select			۰		
IC 5 Digit Code *					
-Select			۰		
Add NIC +					
Activity Type		NIC 2	NIC 4	NIC 5	Action
ist of Raw Mat	erials to be Use	ed			
Add Row Material					
Name of Raw Material	•				Action
SAVE AS DRAFT	SAVE				

Line of Activity In tab, investor must fill all the information regarding the line of activity of the project. All the fields here are mandatory. of Line Activity- Investor must specify the line of activity of the project.

Activities Search-Investor can select the activity from the dropdown list. The dropdown list is dynamic so it will help user with the search by just typing a keyword.

Activities Search	<b>-</b>
Activities Search	
WOOI	
13113 - Preparation and spinning of wool, including other animal hair and blended* wool including other animal hair	Example: If user types wool in the Activities Search box then activities
13123 - Weaving, manufacture of wool and wool mixture fabrics.	regarding wool will start appearing with
13133 - Finishing of wool and blended wool textiles.	respective NIC code of that activity like - 13123 - Weaving, manufacture of wool
13912 - Manufacture of knitted and crocheted woolen fabrics	and wool mixture fabrics.
13932 - Manufacture of carpets and other floor coverings made of wool	Same is shown with the help of screensho
23102 - Manufacture of glass fibre (including glass-wool) and yarn of glass fibre; nonwoven glass fabrics, mats, boards and similar non-	

Activities of Enterprise-Manufacturing or Service (Radio Button)-Investor specifies the type of activity weather it is manufacturing or service. NIC Code-The NIC Code is a classification system that enables one to classify the business activities. It is a numeric code in the form of a 2-to-3-digit code, a four-digit code, and a five-digit code. NIC 2 Digit Code, NIC 4 Digit Code and NIC 5 Digit Code are mandatory fields that are automatic ally populated as we enter the activity by search activities. Investors can also manually enter these fields. After, all the mandatory fields are filled the investor have to click on Add NIC and the selected fields will now be displayed in a tabular for mass own in the following screenshot as an example.

Add NIC +	)			
Activity Type	NIC 2	NIC 4	NIC 5	Action
nanufacturing	13 - Manufacture of textiles	1311 - Spinning, weaving and finishing of textiles Preparation and spinning of textile fibres	13113 - Preparation and spinning of wool, including other animal hair and blended* wool including other animal hair	Delete

Similarly, investor can add raw material by clicking on the button Add Raw Material. Now, User can save or save as draft (In case of further entry or edit) and now CAF has been added successfully.

#### Apply for Services

After login, select My Service List from the left side menu and click on "Add New Service" button.

	🕴 Inbox (4) - jkswcs00@gmail.com 🛛 🗙	My Service List	×	+					×	- 0	×
4	→ C 🔒 singlewindow.jk	.gov.in/approval_modu	ule/service_lists						\$	🔒 Incognito	
	SINGLE SYSTEM									Logged in as <b>jks</b>	4
	«	🖪 My Servi	ce List					<b>#</b> /	Dashboard /	My Services L	ist
å	Dashboard										
۵	My Project	Project Name	AWS Restarant	2		~			Add ne	w semice	
۵	My Document Manager	CAEID	F710F710C								
	My Service List	CAFID	5/185/136								
aÌ	Incentive	Show 10 👻	entries					Search:			
ぷ	Partnership Registrations					Applied	Tracking	Due			
ø	Society Registrations	Service Name	ti.	Department	Stage Timeline	On 📊	Number	Date	Status	Action	
=*	Grievance	Application for R Hotel/Restauran House/House Bo Stall Under Touri (Form II)	egistration of a t/Guest oat/Dhaba/Tea st Act.1978/82	Tourism	Pre- operation approvals					:	
		Application for R Travel Agent/Exc Agent/Adventure Operator/ Hail ar	egistration of a cursion and Sport Tour ad Ummrab	Tourism	Pre- operation approvals					:	

#### CAF ID is required to apply for services

Clicking on "Add New Service" will open My service list, here department will be selected from the dropdown list. Example-Tourism and then select the service from the service dropdown.

My Service List	ly Service List		My Service List	t	×
Project Name	AWS Restarant 2		Project Name	AWS Restarant 2	
Department	select	\$	Department	Tourism	\$
Service	select Labour HUDD Industries Revenue PDD Industries/PHED		Service	Select services Agent/Adventure and Sport Tour Operator/ Service Operator/ Tourist Taxi and Tourist Co III.)	Hajj and Ummrah bach Operator ( Form
Service Type Se	Excise & Toxation JKPCB Fire Legal Metrology		Service Type	Ser Application for Registration of a Taxi 3 Ser Bathing Boat Owner/Dandi Owner/P Launch Owner/Tourist Guide/Camping Ager Equipment's Vendor Under Tourist Trade Ac )	Shikara/Boat Pany wala/Motor It/Camping 1.1978/82 ( Form XIV
	Forest iso Geology Mining Higher Education Health Education Home Agriculture			Application Form for Renewal of a Ho House/House Boat/Dhaba/ Tea Stall Under	tel/Guest Tourist Act.1978/82 (

Now, click on Add button to add your service. And now click on Add to my Service List. Now you can see your added service on service list.

Selected services can be applied by clicking on "Apply" button.



#### Apply for Incentives

In this tab investors can start applying for applicable incentives as per their business.