



Investor Guide on Food Processing

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Overview of Jammu and Kashmir

The former state of Jammu & Kashmir has been reorganized as the Union Territory of Jammu and Kashmir on 31st October 2019. Popular by the sobriquet "Heaven on Earth", the State is located in the extreme north of the country, with China in the north, Punjab and Himachal Pradesh in the south, and Pakistan in the west. The economy of Jammu and Kashmir primarily relies on agriculture and related sectors, with a significant portion of the population engaged in agricultural and allied activities.

UT Capital	<ul style="list-style-type: none">▶ Jammu (Winter)▶ Srinagar(Summer)
Geographic Area	<ul style="list-style-type: none">▶ 1,20,355 sq. km
Population (Census 2011)	<ul style="list-style-type: none">▶ 12.5 Million
Total Road Length (2019)	<ul style="list-style-type: none">▶ 1,20,034 (km)
Industrial Estates	<ul style="list-style-type: none">▶ 64(Developed)▶ 46(under development)

Advantages of Jammu and Kashmir

- ▶ Hydroelectric Power Potential of 14,867 MW
- ▶ 7.6 lakh + MSME units
- ▶ 6th in Solar Power Installed Capacity
- ▶ Known as the Fruit Bowl of India
- ▶ Home to World's Finest Saffron . J&K is the largest and the ONLY producer of Saffron (one of the most expensive spices) in India
- ▶ Successful in the cultivation of high-quality basmati, saffron, cumin (jeera), and commercial floriculture
- ▶ One of the lowest Industrial Land Rates among neighbouring States

Key Statistics of Agriculture Sector

- ▶ Farm Operating Families: 1193211
- ▶ Net Cultivated Area: 7.52 lac ha
- ▶ Gross Cultivated Area: 12.44 lac ha
- ▶ Net Area Irrigated: 3.48 lac ha
- ▶ Unirrigated area: 4.04 lac ha

Local Food Ecosystem

The horticulture sector holds significant importance in the Union Territory (UT) as it serves as a vital contributor to the economy and a major source of livelihood for a substantial portion of the population. J&K is renowned globally for its diverse range of horticultural products, known for their exceptional quality and taste. In the temperate regions, fruit crops such as apples, almonds, walnuts, pears, cherries, and apricots are cultivated, while lower plain districts yield mangoes, citrus fruits, litchis, papayas, guavas, and more. The cultivation of saffron in Jammu and Kashmir stands out unique and is renowned worldwide for its colour and aroma. Jammu and Kashmir, with its 3 distinct agro-climatic zones, facilitates the cultivation of exclusive crops like Saffron, Berries, Figs, and a special variety of rice called MuskhBudji. The MuskhBudji variety offers a delightful combination of taste, aroma, and rich organoleptic properties. Additionally, the region holds the distinction of being India's largest producer of Apples, Walnuts, Cherries, and Almonds. It is also home to Asia's largest tulip garden, adding to its diverse agricultural achievements. The gross cropped area has witnessed a rise to 12.50 Lakh Hectares as a result of enhanced cropping intensity.

Key Production Highlights

- ▶ Largest producer of trout fish
- ▶ Ranked 1st in the production of Saffron
- ▶ Largest producer of Almond
- ▶ 2nd largest producer of Plum
- ▶ Valuable crops include saffron, cumin (jeera), and commercial floriculture
- ▶ Ranked 1st in production of Apple
- ▶ Largest producer of Walnut
- ▶ 2nd largest producer of Pear
- ▶ 3rd largest producer of Peach

Major Development Initiatives

- New Central Sector Scheme notified in 2021 for the Industrial Development of J&K, with an outlay of INR. 28,400 crores
- Jammu & Kashmir received a proposed investment of worth ₹ 87,923 Cr
- Highest-ever Incentive to Industry @ 400% on P&M
- Major Infrastructure Development - Rail and Road connectivity, PFT, Industrial land and CFCs
- Prime Minister's Development Package: 39 Infra projects ongoing/in pipeline
- 5.9 million tonnes of lithium reserves have been found for the first time in the UT

Policy Initiatives:

- J&K Industrial Policy 2021
- J&K Industrial Land Allotment Policy 2021
- J&K Private Industrial Estate Policy 2021
- J&K Ayush Policy 2020
- J&K Health Investment policy 2019
- J&K FDI Policy 2022
- J&K Film Policy 2021
- J&K IT & ITeS policy 2020
- J&K Poultry Policy 2020
- J&K Tourism Policy 2020
- J&K Township & Housing Policy 2020
- J&K Wool Processing, Handloom and Handicraft Policy 2020
- Change of Land use
- Logistic Policy, Export Policy, Startup Policy, Private Industrial Estate Policy(Drafted)

Current Food Processing Scenario

- 16- Large Food Processing Units
- 300+ - Grading / Packaging Units
- 3.3mn - People Currently Engaged in Agriculture

Policy Ecosystem

New Central Sector Scheme for Industrial Development of J&K

- ▶ This scheme was notified on 19.2.2021 by the Department for Promotion of Industry & Internal Trade (DPIIT) to bring about radical transformation in the existing industrial ecosystem of J&K, thereby enabling Jammu and Kashmir to compete nationally with other leading industrially developed States/ UTs of the country
- ▶ The Scheme aims to give fresh thrust to industry and services led development of J&K with emphasis on job creation, skill development and sustainable development by attracting new investment and nurturing the existing one, The scheme is for the duration of 2021-22 to 2036-37 with total financial out lay of Rs. 28,400 crore and envisages four types of incentives namely
- ▶ Capital investment incentive (CII)

- o For Zone A - CII @30% of investment, maximum up to INR 5 Cr
- o For Zone B - CII @50% of investment, maximum up to INR 7.5 Cr
- ▶ Capital interest Subvention (CIS)
 - o CIS at the annual rate of 6% for maximum 7 years on loan amount up to INR 500 Cr for investments
- ▶ GST Linked Incentive (GSTL)
 - o GSTL Incentive equal to 100% of the gross GST for 10 years maximum upto 300% of eligible value of investment.
- ▶ Working Capital Interest Subvention (WCIS)
 - o WCIS is 5% Interest subsidy for existing units on working capital loan for 5 years, maximum up to INR 1 Cr

Jammu and Kashmir Industrial Policy

- ▶ Policy is effective from Apr-21 and will remain in force for 10 years
- ▶ Policy to provide incentives to New, Existing units and Existing units undertaking substantial expansion
- ▶ New units to get 100% exemption of stamp duty
- ▶ Units to be incentivised for investment in pollution control equipment and adopting environment friendly production technologies
 - o 60% of the cost of Pollution Control Devices maximum of INR 50 lakhs
 - o 50% subsidy on the expenditure incurred
- ▶ Additional support to existing units
 - o Turnover incentive for 5 years of 3% for Micro and 2% for small, medium and large units
 - o Net SGST reimbursement for 10 years

J&K Industrial Land Allotment Policy

- ▶ The 'Industrial Land Allotment Policy 2021-30' was approved to pave way for investments in health institutions, medicines, educational institutions and education in the UT
- ▶ The adoption of the J&K Industrial Land Allotment Policy 2021-30 was approved to evolve a highly structured industrial land bank for promoting equitable industrial growth in the union territory

Policy for promotion of Foreign Investment in J&K

- ▶ The Jammu and Kashmir administration approved the first-ever foreign direct investment (FDI) policy for the union territory in Feb-22, based on the guiding

framework on FDI issued by the Government of India through the Reserve Bank of India (RBI) and the Department for Promotion of Industry and Internal Trade (DPIIT), it will be valid for 10 years

- ▶ The policy would aid foreign investments of over Rs. 100 crore with a minimum stake of 51 percent for the foreign entity
- ▶ It will pave the way for identifying parcels of land in various industrial estates "to be given exclusively to industries with foreign investments, including vertical rise premises in the form of multi-purpose buildings, complexes, with plug-and-play facilities

J&K Poultry Policy

- ▶ Policy to be effective from 11.03.2020 and will remain in force for 10 years
- ▶ Capital Investment Incentive for access to credit @30% max up to INR 50 lakh
- ▶ 100% subsidy on DG sets max up to INR 4.5 lakh
- ▶ Capital Interest Incentive @3% on working capital for 5 years on substantial expansion
- ▶ 50% subsidy on incinerator max up to INR 1lakh
- ▶ 100% reimbursement of insurance premium paid on P&M for 5 years
- ▶ All new/existing units, farmers, entrepreneurs, NGOs. SHGs, JLGs etc are eligible

Sector Analysis – Agriculture and Food Processing

Exports & Economic Contribution:

- The share of the agricultural GDP in the UT's economy is 16.47 per cent
- Horticulture is the major contributor with exports of Rs 300 crore

Resource Availability

- 70% of the arable area occupied by three major crops like rice, maize and wheat
- Food Production increased from 19.90 lakh MT to 25.87 lakh MT
- Area under fruit crops increased by 6978 ha with production of 3.95 lakh MT

Existing Ecosystem

- Agricultural output stands at Rs 37,600 crores with a potential growth rate of 11%
- Fruit Production - 2.5 MnT/10,000 crore per year
- 1000+ MSME and Large Food processing units - Sarvasher Foods, Pmark Products, Kanwal Foods

Traditional Strength/ Skill

- UT has GI tagged products - Saffron, Basmati, Mushqbudji rice and Bheaderwah Rajmash, Sulai honey, etc.

- Major producer of fruits, nuts and vegetables - Apple, Pear, Walnuts Cherry, Saffron, etc.

Employment/ Skilled Manpower

- 7,00,000 families comprising of 3.3 Mn people engaged in Agriculture
- Agriculture institutes - SKUAST Srinagar and Jammu, Kashmir university, etc.

Industrial Infrastructure/ Common Facilities Center

- 2.83 lakh MT cold storage capacity is created under various Government schemes in J&K
- RFK Greens Food Park Pvt. Ltd., is under implementation in Pulwama

Sustainable Scalability

- With presence of various raw material, existing infrastructure and industrial ecosystem, there is huge potential to promote food processing units in the UT

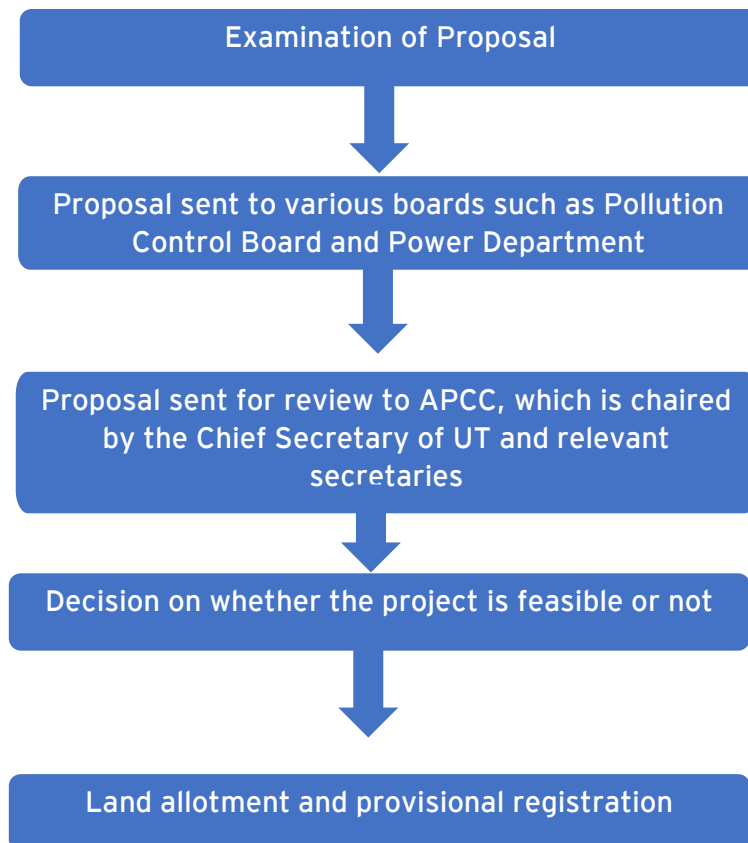
Logistics Cost

- J&K offers unique agriculture products which negate the cost factor of logistics, Food processing industries based on local produce will enjoy similar benefits by offering distinct products
- Logistics cost can be reduced with development of ICD in Jammu and Kashmir divisions

Single-window clearance mechanism

APCC, a high-power clearance committee, has been set up to rapidly clear projects under the chairmanship of the Chief Secretary of the UT. The committee serves as a single-window clearance system for projects related to all cases of export-oriented units and prestigious units

Process Flow:



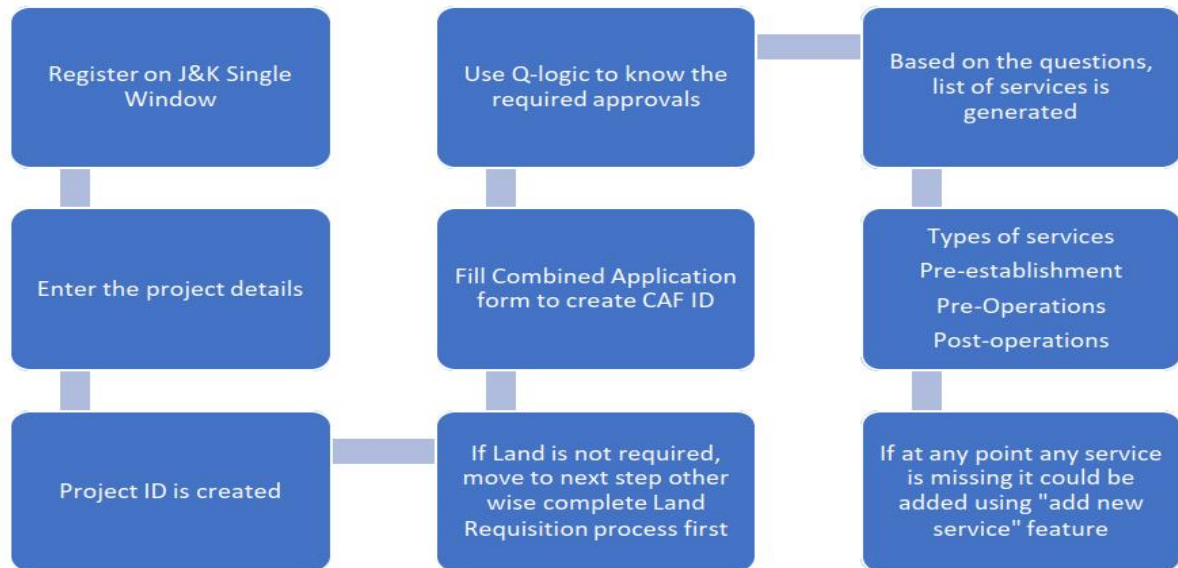
The entire procedure is completed within a maximum time-frame of two months

State Single Window Portal

J&K has come up with State Single Window Portal (InvestJK) for providing ease of application to investors, who are looking to start a business in the UT. Applicants/Investors can submit application through Single Sign On(SSO) for all the services/NoCs required from stakeholder departments. All respective departments are integrated with Single Window Clearance system (InvestJK) to enable single point access for all the functionalities like tracking application, MIS Dashboard access, Grievance redressal, feedback etc.

The SSO provides ease to Investors and he/she doesn't need to visit different department portals for different services and everything gets governed and submitted through State Single Window Portal.

Process flow for an investor looking to start a business in J&K



Steps involved

- ▶ Register and login
- ▶ Document upload
- ▶ Society Registration
- ▶ Partnership Registration
- ▶ Project Creation
- ▶ Land Requisition
- ▶ CAF ID creation
- ▶ Applying for services
- ▶ Services Available
- ▶ Available Incentives

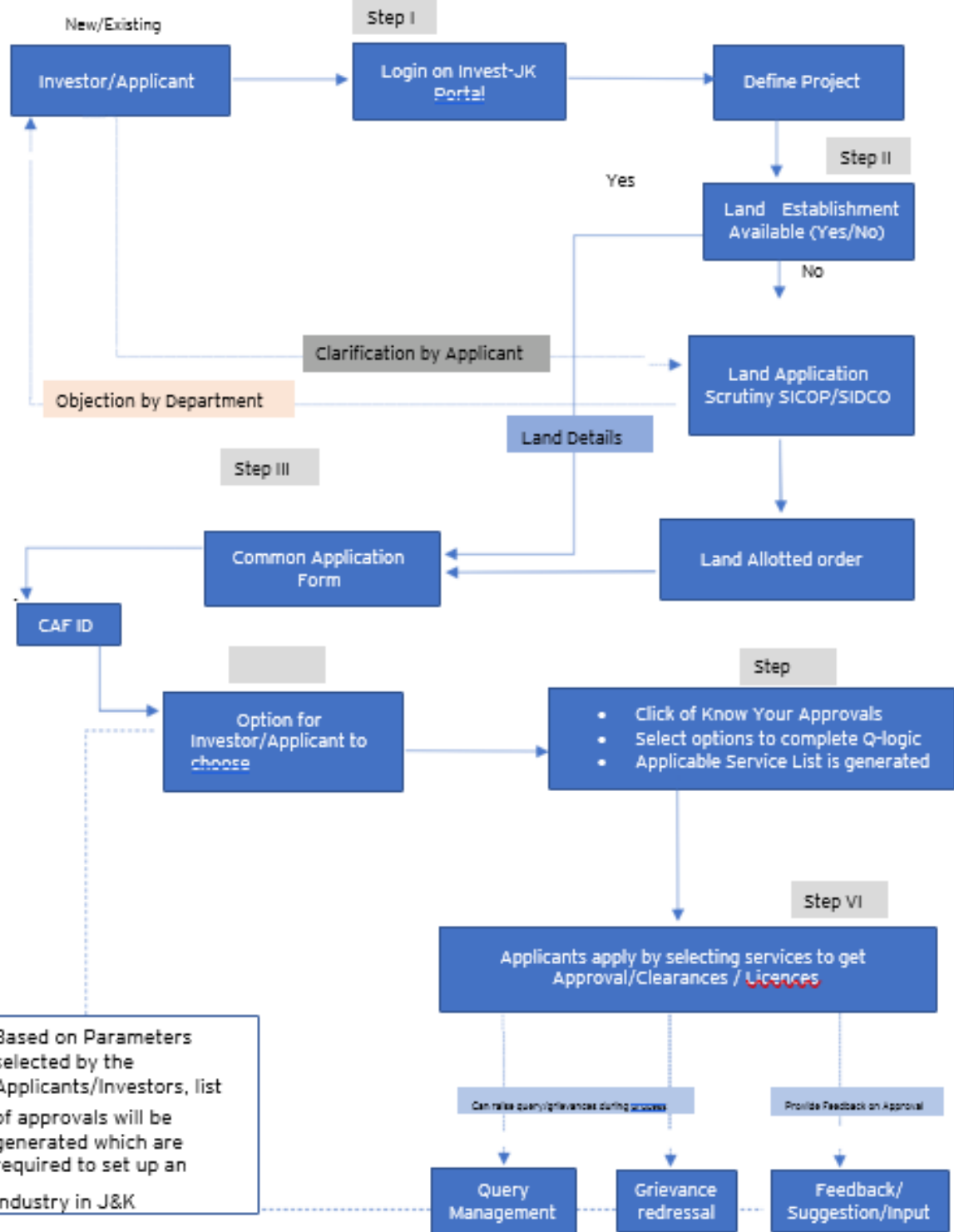
Your Approval List					
Sr. No.	Service Type	Service Department	Service Name	TimeLine	SOP
1	Pre-establishment Approvals	Industries & Commerce Department	Advanced/ EM-2 Registration	15	View/download
2	Pre-establishment Approvals	Industries & Commerce Department	Assessment of raw material & finished goods	30	View/download
3	Pre-establishment Approvals	Industries & Commerce Department	Change in Location	30	View/download
4	Pre-establishment Approvals	Industries & Commerce Department	Change in Name & Style	30	View/download
5	Pre-establishment Approvals	Industries & Commerce Department	De-registration of Units	21	View/download
6	Pre-establishment Approvals	Industries & Commerce Department	Initial / EM-1 Registration	30	View/download
7	Pre-establishment Approvals	Industries & Commerce Department	Land Allotment Application	30	View/download
8	Pre-establishment Approvals	Industries & Commerce Department	Prior Permission for additional products	30	View/download
9	Pre-establishment Approvals	Industries & Commerce Department	Prior Permission for substantial- Expansion Additional Line of Activity	30	View/download
10	Pre-establishment Approvals	Industries & Commerce Department	Registration of Partnership firm	30	View/download
11	Pre-establishment Approvals	Industries & Commerce Department	Transfer of Lease Hold Rights of Units	30	View/download
12	Pre-establishment Approvals	Labour Department	Registration under The Shops and Establishment Act	30	View/download
13	Pre-operation Approvals	Industries & Commerce Department	Merger of Units	30	View/download
14	Pre-operation Approvals	Labour Department	Registration of Establishments Employing Contract Labour under Contract Labour Act	30	View/download

Workflow procedure

Investors will create login credentials at <https://www.investjk.in/> (OTP enabled)

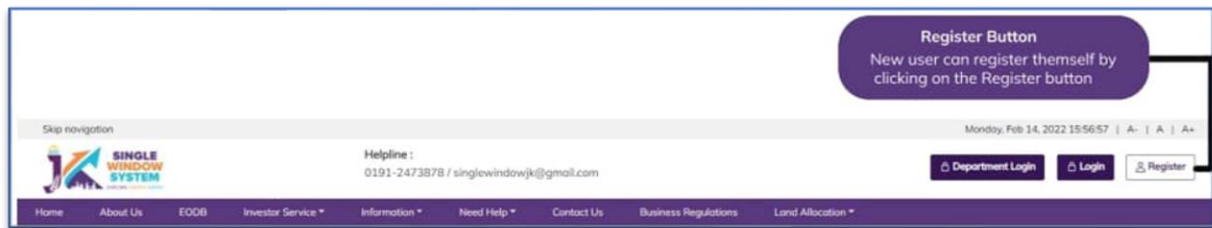
- ▶ Applicant/Investor will first define project details and enter information “Whether Land/Establishment is required or not”
- ▶ If applicants don't have any Establishment/Land, he/she can apply for Land Availability Application and submit the application
- ▶ Application will be scrutinized at SICOP/SIDCO, after that permission will be granted
- ▶ Once the applicants receive Land Allotment order, they will fill Common Application Form for one time after which CAF ID will be generated
- ▶ If applicants have land, they will fill the required details and proceed for CAF as defined above
- ▶ After the issuance of CAF ID, the Applicants will be asked to fill Q-Logic (set of questions)/Select Department services based on which number of approvals will be viewed which needs to be applied with line departments
- ▶ Existing Applicants who have already filled CAF don't require to opt for Q logic as they can directly add/select service from the drop-down list
- ▶ Once the applicant applies for the service, department will ensure that service will be given within prescribed timelines
- ▶ All the applications integrated with different department will be routed/applied through Single Window Clearance System only
- ▶ Integrated department functioning will remain unchanged and same, but all the activities performed will be tracked by applicant through Single Window Portal only
- ▶ There would be only one portal for applicants to track down the status of applied Applications
- ▶ Applicants can also view MIS Dashboard status, put Grievance if any through Single Window portal
- ▶ Applicants can track down the status of multiple clearances through Single CAF ID

Detailed Workflow



New User Registration

Investor can register themselves by clicking on the register button. After registration one can access all the investment facility

A screenshot of the "Register a new account" form. The form contains several input fields: First Name (Prasun), Last Name (Saurav), Gender (Male selected), Email Address (mailme@gmail.com), Mobile No. (9999999999), Date of Birth (17-12-1991), Address of Communication (AOC) (2800 Johnston St, Phalgu Road, Jammu), State (Jammu Kashmir), and Pin Code (180010). There is a "Click to Generate OTP" link under the email field.

In the above Registration page user will need to fill in all the details.

User must generate and enter the OTP by specifying his/her e-mail ID. Once the OTP is entered and all the mandatory fields are filled, user will be successfully registered.

Login Page

After registration is successful, user can login with their credentials and access the application to avail the benefits of single window system-J&K.

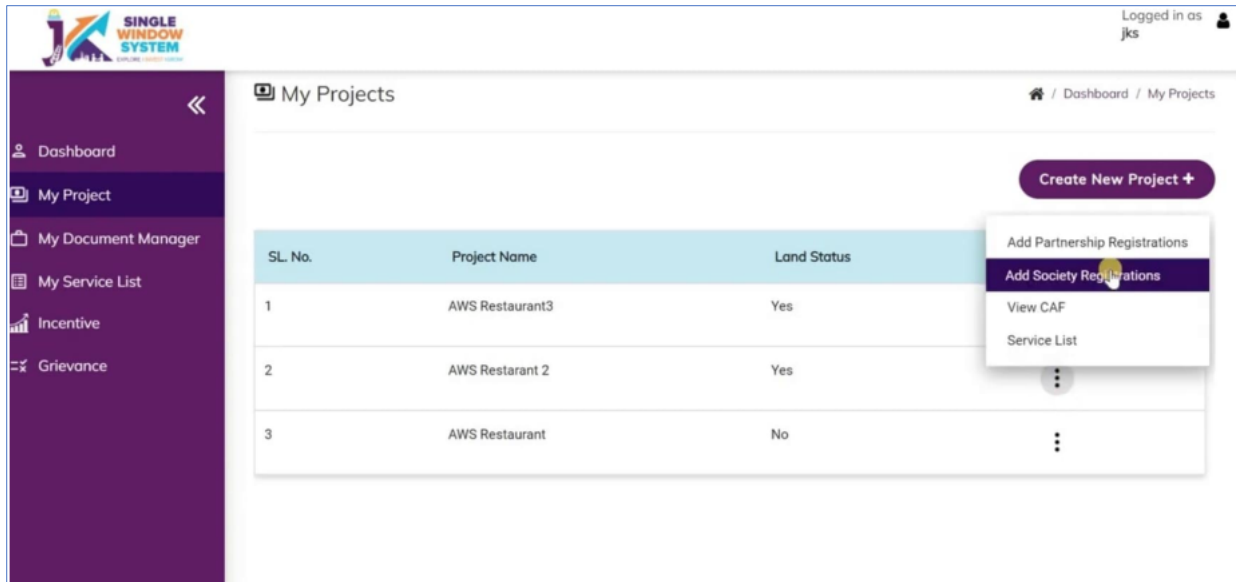


Document Manager

After login, users will land on to the below page. In the left-hand side menu users need to select "My Document Manager", here they can upload all the necessary documents needed for project creation.

Society Registration

After login, select My Project from the left side menu. From project list in My Project, click on the Action button next to your project name and select Add Society Registrations.

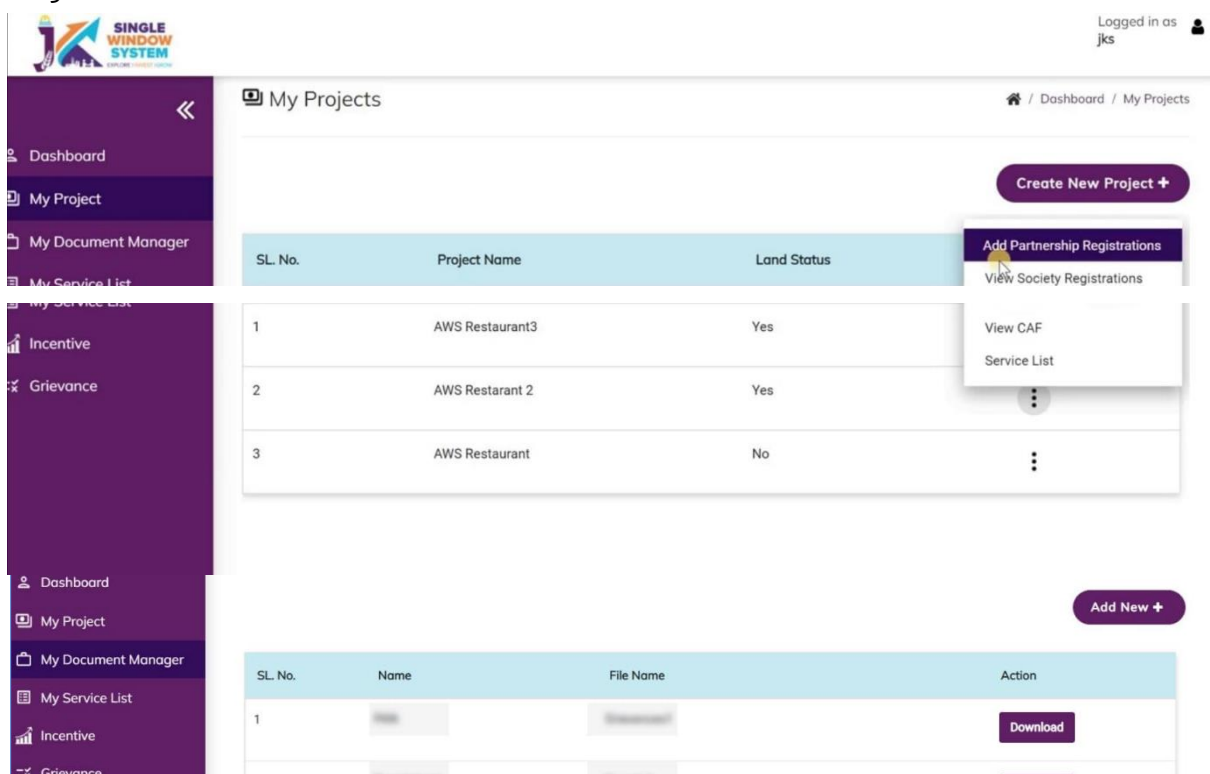


The screenshot shows the 'My Projects' page in the 'SINGLE WINDOW SYSTEM'. The left sidebar contains navigation options: Dashboard, My Project, My Document Manager, My Service List, Incentive, and Grievance. The main content area displays a table of projects with columns for SL. No., Project Name, and Land Status. A 'Create New Project +' button is visible at the top right. A dropdown menu is open for the first project, showing options: Add Partnership Registrations, Add Society Registrations (highlighted), View CAF, and Service List.

SL. No.	Project Name	Land Status
1	AWS Restaurant3	Yes
2	AWS Restarant 2	Yes
3	AWS Restaurant	No

Partnership Registration

After login, select My Project from the left side menu. From project list in My Project, click on the Action button next to your project name and select Add Partnership Registrations.



The screenshot shows the 'My Projects' page in the 'SINGLE WINDOW SYSTEM'. The left sidebar contains navigation options: Dashboard, My Project, My Document Manager, My Service List, Incentive, and Grievance. The main content area displays a table of projects with columns for SL. No., Project Name, and Land Status. A 'Create New Project +' button is visible at the top right. A dropdown menu is open for the first project, showing options: Add Partnership Registrations (highlighted), View Society Registrations, View CAF, and Service List.

SL. No.	Project Name	Land Status
1	AWS Restaurant3	Yes
2	AWS Restarant 2	Yes
3	AWS Restaurant	No

SL. No.	Name	File Name	Action
1			Download
2			

After clicking on Add Partnership Registrations. Instructions for Firm Registration under J&K Partnership Act, 1996 page will appear. After reading the instructions, click on the continue button

Below page opens on clicking continue

The screenshot shows a web interface for firm registration. On the left is a purple sidebar with navigation options: Dashboard, My Project, My Document Manager, My Service List, Incentive, and Grievance. The main content area has a breadcrumb trail 'Home / Firm Registration' and a progress indicator with four steps: 1. Business Detail (active), 2. Review Details, 3. Fee Payment, and 4. Confirmation. The form fields include: Firm Name (text input), Type of Firm (radio buttons for Self Help Group and FIRM (Other than Self Help Group)), Resolution duly signed by all Partners (file upload), Letter from District Employment Center (dropdown), Qualification Certificate (file upload), NOC from Education Department (dropdown), and Division (radio buttons for Jammu and Kashmir).

Details to be filled

- ▶ Firm Name - Enter the name of the firm here.
- ▶ Type of Firm - Select the type of firm whether it is a Self Help Group firm or Firm other than self help group.
- ▶ Resolution duly signed by all Partners - From the dropdown list, select the file of resolution which is duly signed by all the partners.
- ▶ Letter from District Employment Center - From the dropdown list, select the letter from district employment center.
- ▶ Qualification Certificate - From the dropdown list, select the qualification certificate.
- ▶ NOC from Education Department - From the dropdown list, select the NOC

The screenshot shows the 'Instructions for Firm Registration under J&K Partnership Act, 1996' page. It features the 'SINGLE WINDOW SYSTEM' logo and a user profile 'Prasenjit'. The instructions are as follows:
1. Firm name cannot have words like: J&K, India, Indian, Emperor, Vigilance, Anti-Corruption. Applications with any such word in the Firm Name shall be outrightly rejected.
2. Before proceeding ahead for filling the Form for Firm Registration under J&K Partnership Act, 1996, you need to upload following files to Document Manager (Click here to upload documents to Document Manager):

- Partnership deed duly registered before Sub-Registrar
- Rent deed \ ownership \ lease deed duly registered before Sub-Registrar
- Scanned Photograph of each Partner (separate file for each partner)
- Scanned Signature of each Partner (separate file for each partner)
- Self Attested copy of Permanent Residence Certificate of each partner (separate file for each partner)
- Self ID proof
- PAN Card of the firm
- In case of self help group in addition to above ADD Recommendation from concerned District Employment Center OMIT qualification certificate.

- 3. The Application Fees is Rs.10 (Rupees Ten Only) which can be paid only using payment options like Net Banking, Credit Card, Debit Card, etc

A 'Continue' button is located at the bottom right of the page.

from Education Department.

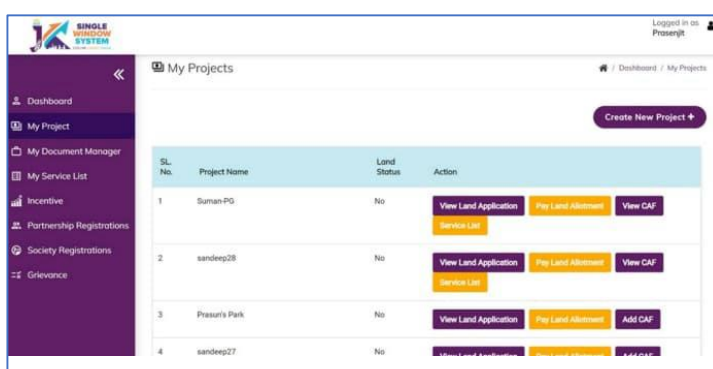
- ▶ Division - Select the division whether it is Jammu or Kashmir
- ▶ Under the list of Partners Information in Partner 1 Details, Enter the following details of the member -
 - Name of Partner - Enter the Partner's name here.
 - Partner Share in Percentage - Enter the partner's share in percentage here.
 - Permanent Address - Enter the permanent address here.
 - Date of Joining - Enter the date of joining of the partner.
 - Age - Enter the age of the partner.
 - Religion - Enter the religion of the partner.
 - Scanned Photograph - From the dropdown list, select the file having a scanned photograph of the member
 - Scanned Signature - From the dropdown list, select the file having a scanned signature of the member.
 - Self Attested copy of State Subject Certificate - From the dropdown list, select the Self Attested copy of State Subject Certificate.
 - Select File Self Attested copy of Ration Card or Election Card or Aadhar Card or Passport or Driving License or PAN Card - From the dropdown list, select File Self Attested copy of Ration Card or Election Card or Aadhar Card or Passport or Driving License or PAN Card

Above detail is to be filled by all the Partners

- ▶ Partnership deed duly registered before Sub-Registrar - From the dropdown list, select the partnership deed duly registered before Sub-Registrar.
- ▶ Affidavit - From the dropdown list, select the affidavit.
- ▶ Rent deed duly registered before Sub-Registrar - From the dropdown list, select the rent deed duly registered before Sub-Registrar.
- ▶ PAN Card of the Firm - From the dropdown list, select the PAN Card of the Firm.
- ▶ NOC/Business License, if any, required under an law for the time being in force - From the dropdown list, select the NOC/Business License, if any, required under an law for the time being in force.
- ▶ After filling the required field, click on the Submit button to proceed. Now, you can view all the filled details. To change/modify any details click on
- ▶ Edit button, else click on the Continue button. Now proceed with payment and after the successful payment the Partnership Registration is completed

Project Creation

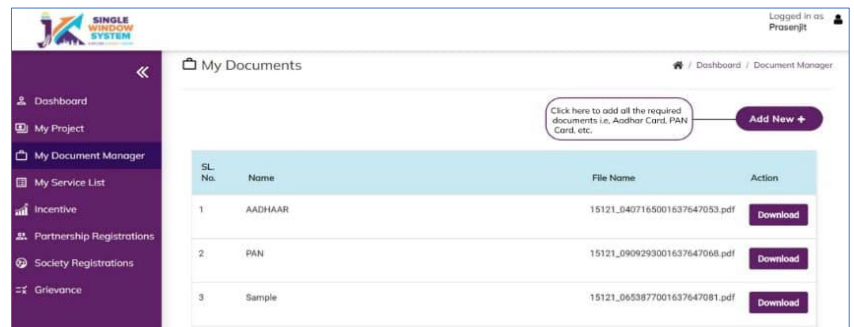
After logging in to the website, users need to select "My Project" in the left side menu. Here they will click on "Create New Project" to create their project.



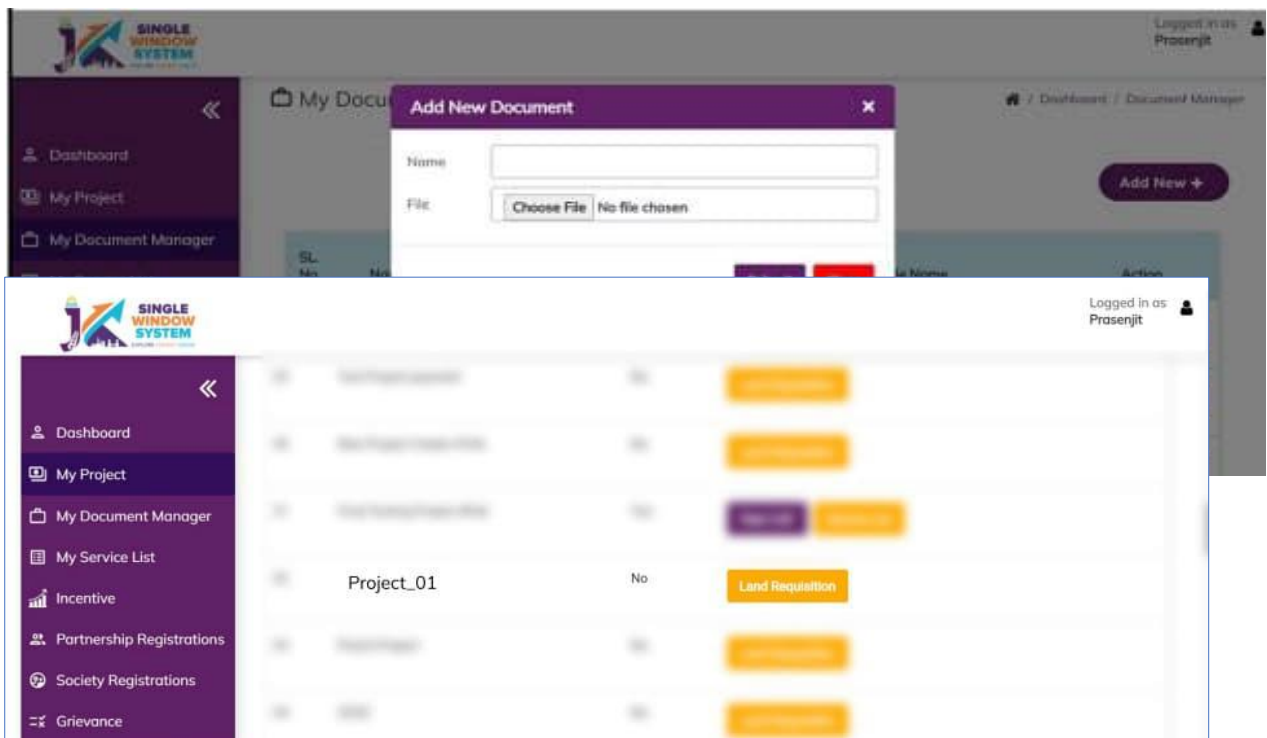
Land Requisition

After creating the project, if the investor doesn't require "Land Property", then they will have to fill the "Add CAF" but if the investor has requirement for "Land Property" then the investor has to fill the "Land Requisition" form. Here we will discuss the second case when the investor requires land property.

STEP 01- Upload the required document in "My Document Manager". Select My document manager from side menu and click on "Add New" button to add your documents.



After clicking on Add New, following screen will appear to upload all the documents.



Clicking on the Land Requisition button will open the instruction page, which will have the instructions regarding Land Allotment Application.

🏠 / Land Availability

1

2

3

4

Business Detail
Review Details
Fee Payment
Confirmation

Land Allotment Application Instructions

1. The Application Fees is as per below criteria. Application Fees can be paid only using payment options like Net Banking, Credit Card, Debit Card, etc.
 Up to 1 Acre (8 Kanal) - Rs.10,000
 Above 1 Acre (8 Kanals) to 5 Acre (40 Kanals) - Rs.25,000
 Above 5 Acres (40 Kanals) - Rs.50,000

2. Following files are required to be submitted during the application process. Kindly upload these files (in PDF file format) in Document Manager before proceeding ahead. [Click here](#) to upload required files before beginning the Form Filling Process.

- Scanned copy of PAN Card
- Document for certifying constitution type of the applicant
- Scanned Copy of DPR (Detailed Project Report)

[Continue](#)

After reading the instruction users will click on “Continue” button to proceed to “Business Details” page in which all the required fields are needed to be filled. The page will appear followed by all the field’s description:

BUSINESS DETAIL

- ▶ Name of Unit-Enter the name of unit.
- ▶ Address-Enter here the full address.
- ▶ Industrial Estate-Specify the industrial estate for your business.
- ▶ District Name-Specify the district name of your business.
- ▶ Division-Specify the division your business comes under.
- ▶ Zone-Specify the zone your business comes under.

PERSONAL DETAIL

- ▶ Contact Number-Enter your contact number for your business.
- ▶ Mobile Number-Specify your mobile number.
- ▶ Email ID-Specify your personal Email ID.
- ▶ PAN Number-Specify your PAN Number. Document-Select the required document. The list will show the documents available in document manager.
- ▶ Category of Enterprise-Select the scale of your business that whether your business set up is micro, small, medium, or large.
- ▶ Constitution Type-Specify the type of business to be established whether it is proprietor, Partnership, LLP, Company or Other.

PROPRIETOR'S DETAIL

- ▶ Name-Enter the proprietor’s name.
- ▶ Address-Enter here the full proprietor’s address.
- ▶ PAN-Specify proprietor’s PAN Number.
- ▶ Type of Unit-Enter the unit type. i.e,-whether it is manufacturing unit or

service unit.

- ▶ Area of Required Land (in kanals)-Specify the required land in kanals. Example-35kanal. Type of Industry-Specify the industry type, i.e, red, orange, white or green
- ▶ Power Requirement-Specify the power requirement.
- ▶ Power Unit-Specify the unit of the power consumption, i.e, KW or HP. Proposed

EMPLOYMENT DETAILS

- ▶ Management-Specify the number of management resources in the project.
- ▶ Skilled-Specify the number of skilled resources in the project.
- ▶ Semi-Skilled-Specify the number of semi-skilled resources in the project.
- ▶ Unskilled-Specify the number of unskilled resources in the project.
- ▶ Approximate Project Cost-Specify the approx. cost of the project.
- ▶ Upload DPR-Upload Detailed Project Report (DPR) of your project.

After filling all the details, click on the continue button. After clicking on the continue button, you can view the details. In view mode, you can edit the information if needed and then to proceed click on the continue button. On continuing you will be directed to the payment page where you can make the payment and now your project has been created successfully and you can also see the payment details

Common Application Form

HOW TO AVAIL CAF

After login, select My Project from the side menu and click on Add CA Faction button from the project list. Note: Add CAF button will not come if land requisition payment is incomplete.

The screenshot displays the 'My Projects' interface. On the left is a purple sidebar menu with options: Dashboard, My Project, My Document Manager, My Service List, Incentive, Partnership Registrations, Society Registrations, and Grievance. The main content area shows a table with the following data:

SL. No.	Project Name	Land Status	Action
1	Project2	No	Land Requisition
2	Apple Restaurant	Yes	Add CAF

Additional elements include a 'Create New Project +' button at the top right and a breadcrumb trail: / Dashboard / My Projects. The user is logged in as 'shalfali'.

Following screen will appear

Logged in as Prasenjit

Home / Add CAF

Common Application Form

General Address Project Cost Employment Line of Activity

PAN Number * Aadhaar No * Unit Name *

Name of Promoter *
Prasenjit Gupta

SAVE AS DRAFT SAVE

Project Cost Tab

Home / Add CAF

Common Application Form

General Address Project Cost Employment Line of Activity

	Existing Investment	Expansion Investment	Total Investment
Land Value *	<input type="text"/>	<input type="text"/>	<input type="text"/>
Building Value *	<input type="text"/>	<input type="text"/>	<input type="text"/>
Plant and Machinery Value *	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Value *	<input type="text"/>	<input type="text"/>	<input type="text"/>

SAVE AS DRAFT SAVE

Project cost tab consist of land value, building value and plant and machinery value. For each section, the investor have to mention the existing investment and expansion investment respectively. Total investment and Total value will be calculated accordingly. Investor can evaluate their total project cost here and save it for the further process.

Employment Tab

Common Application Form

General Address Project Cost **Employment** Line of Activity

	Skilled	Unskilled	Total
Male *	<input type="text"/>	<input type="text"/>	0
Female *	<input type="text"/>	<input type="text"/>	0

SAVE AS DRAFT SAVE

Under Employment tab of CAF, Investor have to mention employment details regarding the project. Here investor have to specify the number of skilled and unskilled male and female employees in the project.

Common Application Form

General Address Project Cost Employment Line of Activity

Line of Activity *

Activities Search

Search Activities

Activity of Enterprise *

Manufacturing Service

NIC 2 Digit Code *

--Select--

NIC 4 Digit Code *

--Select--

NIC 5 Digit Code *

--Select--

Add NIC +

Activity Type	NIC 2	NIC 4	NIC 5	Action
---------------	-------	-------	-------	--------

List of Raw Materials to be Used

Add Raw Material +

Name of Raw Material *	Action
------------------------	--------

SAVE AS DRAFT SAVE

In Line of Activity tab, investor must fill all the information regarding the line of activity of the project. All the fields here are mandatory. Line of Activity- Investor must specify the line of activity of the project.

Activities Search-Investor can select the activity from the dropdown list. The dropdown list is dynamic so it will help user with the search by just typing a keyword.

Activities Search

wool

- 13113 - Preparation and spinning of wool, including other animal hair and blended* wool including other animal hair
- 13123 - Weaving, manufacture of wool and wool mixture fabrics.
- 13133 - Finishing of wool and blended wool textiles.
- 13912 - Manufacture of knitted and crocheted woolen fabrics
- 13932 - Manufacture of carpets and other floor coverings made of wool
- 23102 - Manufacture of glass fibre (including glass-wool) and yarn of glass fibre; nonwoven glass fabrics, mats, boards and similar non-woven products

Example: If user types wool in the Activities Search box then activities regarding wool will start appearing with respective NIC code of that activity like - 13123 - Weaving, manufacture of wool and wool mixture fabrics. Same is shown with the help of screenshot to the left of this example text.

Activities of Enterprise-Manufacturing or Service (Radio Button)-Investor specifies the type of activity whether it is manufacturing or service. NIC Code-The NIC Code is a classification system that enables one to classify the business activities. It is a numeric code in the form of a 2-to-3-digit code, a four-digit code, and a five-digit code. NIC 2 Digit Code, NIC 4 Digit Code and NIC 5 Digit Code are mandatory fields that are automatically populated as we enter the activity by search activities. Investors can also manually enter these fields. After, all the mandatory fields are filled the investor has to click on Add NIC and the selected fields will now be displayed in a tabular form as shown in the following screenshot as an example.

Add NIC +				
Activity Type	NIC 2	NIC 4	NIC 5	Action
manufacturing	13 - Manufacture of textiles	1311 - Spinning, weaving and finishing of textiles Preparation and spinning of textile fibres	13113 - Preparation and spinning of wool, including other animal hair and blended* wool including other animal hair	Delete

Similarly, investor can add raw material by clicking on the button Add Raw Material. Now, User can save or save as draft (In case of further entry or edit) and now CAF has been added successfully.

Apply for Services

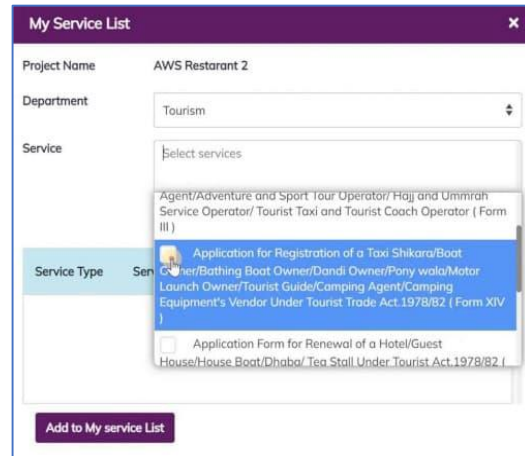
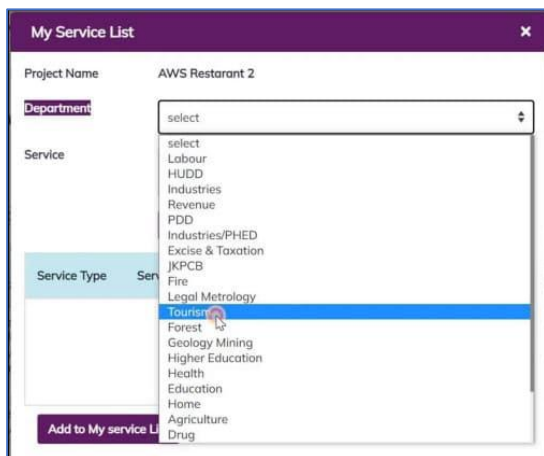
After login, select My Service List from the left side menu and click on "Add New Service" button.

The screenshot shows the 'My Service List' page in a web browser. The browser address bar shows the URL 'singlewindow.jk.gov.in/approval_module/service_lists'. The page is logged in as 'jks'. The sidebar on the left contains the following menu items: Dashboard, My Project, My Document Manager, My Service List (highlighted), Incentive, Partnership Registrations, Society Registrations, and Grievance. The main content area has a header 'My Service List' and a breadcrumb 'Dashboard / My Services List'. Below the header, there is a form with the following fields: Project Name (AWS Restarant 2), CAF ID (571857136), and a search bar. A purple button labeled 'Add new service' is visible. Below the form, there is a table with the following columns: Service Name, Department, Stage, Timeline, Applied On, Tracking Number, Due Date, Status, and Action. The table contains two entries:

Service Name	Department	Stage	Timeline	Applied On	Tracking Number	Due Date	Status	Action
Application for Registration of a Hotel/Restaurant/Guest House/House Boat/Dhaba/Tea Stall Under Tourist Act.1978/82 (Form II)	Tourism	Pre-operation approvals						⋮
Application for Registration of a Travel Agent/Excursion Agent/Adventure and Sport Tour Operator/ Hail and Umrah	Tourism	Pre-operation approvals						⋮

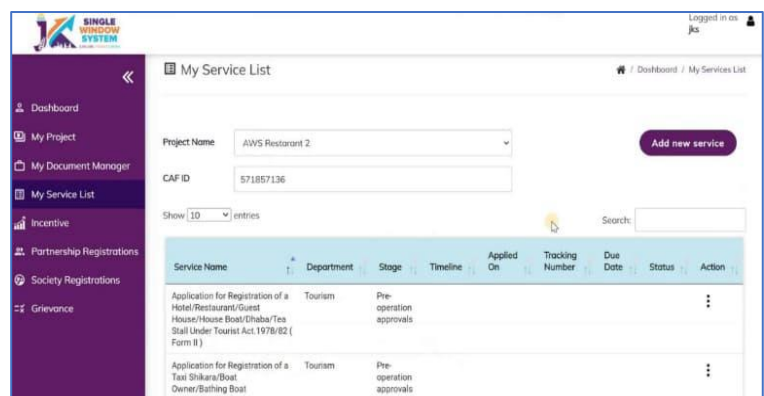
CAF ID is required to apply for services

Clicking on “Add New Service” will open My service list, here department will be selected from the dropdown list. Example-Tourism and then select the service from the service dropdown.



Now, click on Add button to add your service. And now click on Add to my Service List. Now you can see your added service on service list.

Selected services can be applied by clicking on “Apply” button.



Apply for Incentives

In this tab investors can start applying for applicable incentives as per their business.